



EMPLOYMENT OPPORTUNITY

Lifeguard

Open Until Filled

City of Beaumont
550 E 6th Street
Beaumont, CA 92223

(951) 769-8520
www.BeaumontCa.gov

Full Time Part Time Temporary FLSA Exempt Subject to MOU Benefits Available

SALARY RANGE: Lifeguard I - Step 15 (\$12.28/hour)
Lifeguard II - Step 17 (\$12.90/hour)
Lifeguard III - Step 19 (\$13.56/hour)

THE POSITION:

Under general supervision, the lifeguard is responsible for performing work in the protection of life and the enforcement of safety rules and regulations in and around a public swimming pool.

CORE (ESSENTIAL) DUTIES:

- Must be able to meet the physical, mental, and environmental requirements identified in this job description
- Monitor pool area and prevent accidents.
- Recognize distressed swimmers and execute emergency rescue procedures.
- Administer CPR, first aid and AED as needed.
- Ensure pool area, deck, restrooms, and office remain clean and safe.
- Maintain proper chemical elevation for pools.
- Perform routine maintenance of pool and aquatic equipment.
- Explain and enforce pool safety rules and policies.
- Instruct or assist with swimming lessons.
- Assist in the pool office with basic cashier duties and assisting pool customers.
- Respond to requests for information from the public, City departments and outside agencies.
- Establish and maintain effective working relationships with city employees, the public, and other agencies with which the department interacts.
- Operate a variety of equipment, including cash registers, copy machines, telephones, fax, email, Internet and other systems as needed.
- Prepare and type clear, concise, and comprehensive reports, forms, memorandums, correspondence, and records using correct sentence structure, grammar, and spelling as needed.

KNOWLEDGE, SKILLS, & ABILITIES:

- Must be able to swim.
- Knowledge of current Ellis & Associates/Lifeguarding first aid, CPR, and lifeguarding procedures.
- Ability to remain attentive at all times.
- Knowledge of pool rules and policies.
- Ability to read and write, prepare and submit written reports.
- Follow and interpret written instructions.
- Understand and adhere to City policies, procedures, rules and regulations.
- Possess effective interpersonal skills, using tact, patience and courtesy.
- Perform routine multi-tasking functions.
- Use sound professional judgment in the application of policy, procedures, and laws in situations arising in the course and scope of employment.
- Understand and work within the course and scope of duties and responsibilities.

(Continued)

This recruitment is open to:

- Employees (*Permanent*)
- Employees (*Temporary*)
- Public

Selection procedures may include:

- Applicants will be screened for relevant education and experience
- Those applicants passing the initial screening process may be asked to participate in a written exam
- Those applicants passing the written exam may be required to complete a supplemental written assignment to assess the candidate's writing ability prior to participating in an oral interview
- Those applicants passing the oral interview may be required to participate in a physical agility test
- Candidates who successfully complete the above mentioned requirements will be placed on an eligibility list. Prior to appointment, candidates will be required to pass a comprehensive background check which may include, fingerprinting through Department of Justice, a comprehensive medical examination, psychological assessment, polygraph, and pre-employment drug screening.

How to Apply:

All application packets must be returned to:

**Human Resources Dept.
550 E. 6th Street
Beaumont, CA 92223**

Faxed applications will not be accepted. Resumes may be attached, but will not be accepted without a completed City application.

Lifeguard (*continued*)



- Relate effectively to people of a variety of cultures, languages, disabling conditions and socioeconomic situations.
- Analyze situations, apply departmental rules, and use common sense where no guidelines are readily available.
- Ability to work with minimum supervision.

EXPERIENCE, EDUCATION, AND LICENSES:

- Minimum sixteen (16) years of age
- Valid work permit required for high school students.
- Must possess, or have the ability to successfully obtain prior to beginning employment, a current and valid Ellis & Associates/Lifeguarding certification and maintain possession of such certification during the course of employment.
- Must possess, or have the ability to successfully obtain prior to beginning employment, a current and valid Ellis & Associates/Lifeguarding First Aid certification and maintain possession of such certification during the course of employment.
- Must possess, or have the ability to successfully obtain prior to beginning employment, a current and valid Ellis & Associates/Lifeguarding CPR/AED certification and maintain possession of such certification during the course of employment.

Lifeguard I: Must possess all of the Experience, Education and Licenses outlined above.

Lifeguard II: Lifeguard II must possess all of the requirements for Lifeguard I and the following: Minimum 17 years of age, one year of part-time experience is desirable.

Lifeguard III: Lifeguard III must possess all the requirements for Lifeguard II and the following: Minimum 18 years of age, high school diploma or GED equivalent required and two years of part-time experience as Lifeguard is desirable.

PHYSICAL, MENTAL, AND ENVIRONMENTAL REQUIREMENTS:

Must be free from any physical, emotional or mental conditions, as determined by a qualified physician and/or psychologist, which might affect the ability of the employee to perform essential job functions. The position may require prolonged sitting, standing, walking, reaching, twisting, turning, kneeling, bending, squatting, and stooping in the performance of daily activities. Additionally, the position requires grasping, repetitive hand movement, and fine coordination in retrieving and entering data using a computer keyboard. Near and far vision is required in order to read work related documents and use the computer. Acute hearing is required when providing phone and personal service. The position requires lifting, carrying, pushing, and/or pulling objects weighing a minimum of 50 pounds. The incumbent must be able to pull distressed swimmers from the pool, both assisted and unassisted. Incumbent must be willing to work shift work, including nights, weekends, and holidays. Must be able to work in adverse weather conditions, including extreme heat and prolonged exposure to the sun on a daily basis.

This classification is not intended to be all-inclusive. An employee may be required to perform other reasonable duties as assigned by management. The city reserves the right, with the concurrence of the department head, to revise or change classification duties and responsibilities as the need arises and as consistent with the meet and confers process. Nothing herein is intended to constitute a written or implied contract of employment.

THE CITY OF BEAUMONT IS AN EQUAL OPPORTUNITY EMPLOYER.
WOMEN, MINORITIES, AND DISABLED INDIVIDUALS ARE ENCOURAGED TO APPLY.
THE CITY OF BEAUMONT IS A DRUG-FREE WORKPLACE.