



A Traffic Control Plan (TCP) shall be required for all work performed within the public right-of-way where traffic will be disrupted. Each TCP shall be developed pursuant to this Information sheet and the “California Joint Utility Traffic Control Manual”, “Manual on Uniform Traffic Control Devices”(MUTCD) and the “ Standard Specifications for Public Works Construction”.

Data to be included on a TCP will vary depending upon the complexity of the project, the volume of traffic affected and the roadway geometrics where the construction is being performed. The TCP shall clearly depict the exact sequence of the construction operation(s), the construction to be performed and the traveled way that will be utilized by all movements of traffic during each phase of construction. Multiple phases of construction will require a separate TCP for each different construction phase or operation.

The checklist, below, should be used as a guide to ensure that all of the basic elements are included in the TCP. This will help expedite the plan review process. A TCP that does not include each of the appropriate elements listed below will be deemed incomplete and returned for revision and re-submittal. Each TCP shall be developed specific to the actual construction work zone location and include on the plan a description of the work to be performed using that particular TCP.

TRAFFIC CONTROL PLAN CHECKLIST

- TCP shall be drawn on 11” x 17” sheets with a wet stamp and signature of a professional Traffic Engineer licensed in California, unless otherwise authorized by the City.
- Indicate Contactor’s name, address and telephone number. Include name and telephone number of the 24-hour contact person representing the Contractor.
- Indicate north arrow and scale or “Not to Scale” (NTS).
- Show all nearby streets with street names to assure proper orientation.
- Show existing traffic signals and existing regulatory signs, as applicable.
- Show existing striping, pavement markings, painted crosswalks and bike lanes.
- Show existing curbs, gutters, sidewalks, manholes, driveways and intersections in the construction work zone, including areas affected by taper transition.
- Indicate total roadway widths. Dimension existing striping from edges of pavement.
- Indicated posted speed limits.
- Show location and dimensions of the construction work zone.
- Show staging area and materials storage area, as appropriate.
- Indicate locations of construction signs, as appropriate.
- Label all taper lengths and widths, delineator spacing and sign spacing.
- Road closures will require approval from the City.
- Use a legend to define all symbols and designate them with CALTRANS nomenclature.
- Show all parking restriction zones and signs, as appropriate.



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- Signs and barricades will be required to direct pedestrians through or around the construction work zone and shall be shown on the TCP.
- Indicate on the plan the duration of the construction work and subsequent traffic control.

GENERAL REQUIREMENTS REGARDING TRAFFIC CONTROL

1. The City of Beaumont Engineer, or his representative, has the authority to revoke the Encroachment Permit, without prior notice or hearing and at his sole discretion, should the Permittee fail to ensure public safety and/or to maintain traffic control devices.
2. Traffic control devices shall not be placed in the right-of-way prior to the issuance of an approved Encroachment Permit and approved Traffic Control Plan.
3. Deviations in the actual placement of traffic control devices relative to the approved Traffic Control Plan are prohibited. Changes shall be submitted, in writing, to the City and approved prior to implementation.
4. Work hours shall be restricted between 7:00 a.m. to 5:00 p.m. Monday through Friday unless approved otherwise.
5. A minimum of twelve foot (12') travel lanes shall be maintained unless otherwise approved by the City.
6. Temporary "NO PARKING" signs shall be posted 72 hours prior to commencing work which indicate the day(s) of the week and hours of the day that the work is to be performed.
7. All warning signs and safety devices shall conform to the requirements contained in the current California manual on "Uniformed Traffic Control Devices for Streets & Highways".
8. All workers shall be equipped with a reflective safety vest. All flaggers shall also be equipped with a hard hat, C28 "Stop/Slow" paddle, and shall be trained in the proper fundamentals of flagging traffic.
9. Traffic control devices are to be placed by a person trained in traffic control and are to be checked, and maintained as necessary, periodically throughout the day.
10. Pedestrian controls shall be provided as shown on the plans.



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11. Access to driveways shall be maintained at all times unless other arrangements are made and previously approved by the City.
12. All night work shall require written approval by the City Engineer. Lane closures, road detours, road closures, and traffic signal modifications associated with overnight construction activities shall require warning signs to be placed at least one week in advance of the start of construction.
13. A flashing arrow board shall be required on all arterial street lane closures.
14. All traffic control devices shall be removed from view when not in use.
15. All striping removed or damaged shall be replaced by the Contractor within 24 hours (or replaced with temporary tape).
16. Trenches must be backfilled or plated during non-working hours. Where steel plates are used, an asphalt ramp and signage denoting 'steel plate ahead' for oncoming traffic shall be provided by Permittee.