



**BEAUMONT PLANNING DEPT.**  
550 E. 6th Street  
Beaumont, CA 92223  
Phone (951) 769-8518  
**BeaumontCa.gov**

## **SIGN PERMIT/PROGRAM SUBMITTAL REQUIREMENTS**

- \$375.00 Fee for Sign Review
- \$170.00 Fee for Sign Panel Change-out
- \$170.00 Fee for Temporary Sign Permit
- \$1,870.00 Fee for Sign Program
- \$1,870.00 Fee for Sign Program Amendment

Please provide the following information with the completed Master Planning Application:

**All sign review submittals shall include:**

Reference to any related Plot Plan, Specific Plans or other approvals

**Site Plan:**

All Structures

Easements and rights-of-way

Location of all proposed signs

Location of existing signs on property (identify existing signs as temporary or permanent).

Off-site distances to nearest: roads, signs, and structures identified on site plan

**Signage and Elevation Plans to scale showing:**

Drawings of the front and rear faces of all proposed signs

Height, dimensions and square footage of all signs and sign placement areas

Method of illumination (if applicable)

Electrical diagrams (if applicable)

Time period for temporary sign permit (if applicable)

**Sign Program submittal shall also include the following:**

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Process for tenant approval from landlord or management company

Identification of pad/tenant types (if applicable)

Reference to any related Plot Plan, Specific Plans or other approvals

Photo simulations

ALL DOCUMENTS SHOULD BE SUBMITTED ELECTRONICALLY UNLESS OTHERWISE NOTED

Note: Additional information may be required once the information submitted is reviewed and analyzed.

*After 6 months without activity or written communications, the City of Beaumont shall deem the application abandoned, in which a new application and fees will be required.*